

EUROPEAN
CURRICULUM VITAE
FORMAT



PERSONAL INFORMATION

Name and Surname

TUBA YILMAZ

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Çankırı Karatekin University Taşmescit Campus C Bloc

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WORK EXPERIENCE

- Dates (from – to)
- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

2015 – continue...

Çankırı Karatekin University, Technical ve Business College, Office Management and Secretary
Higher Education
Lecturer
Lecturer

- Dates (from – to)
- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

2006 – 2008

FIRAT UNIVERSITY / FIRAT TV
MEDİA
Anchorwoman/Broadcaster
News broadcast

EDUCATION AND TRAINING

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
 - Title of qualification awarded
- Level in national classification (if appropriate)

2006-2008

FIRAT UNIVERSITY

SECRETARY AND OFFICE MANAGEMENT

Associate Degree/ Social Science

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
 - Title of qualification awarded
- Level in national classification (if appropriate)

2006 – 2010

ANADOLU UNIVERSITY

LABOR ECONOMICS AND INDUSTRIAL RELATIONS

Bachelor's Degree/ Social Science

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
 - Title of qualification awarded
- Level in national classification (if appropriate)

2008 – 2011
GAZİ UNIVERSITY
 OFFICE MANAGEMENT TEACHING
 Bachelor's Degree/ Social Science

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

2011 – 2014
GAZİ UNIVERSITY
 OFFICE MANAGEMENT TRAINING
 Master's Degree/ Social Science

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

2015 – 2019
ANADOLU UNIVERSITY
 INTERNATIONAL RELATIONS
 Bachelor's Degree/ Social Science

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

2017 –
HACI BAYRAM VELİ UNIVERSITY
 RECREATION MANAGEMENT
 Doctor's Degree/ Social Science

**PERSONAL SKILLS
 AND COMPETENCES**

Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.

- Basic Nlp Training- Alişan Kapaklıkaya- (2004)
- Basic Diction Training- Fırat University- (2006)
- Basic Editing Training- Fırat University- (2006)
- Turkish Foreign Policy- Seta Foundation- (2013)
- Political parties in Turkey- Seta Foundation- (2014)
- Middle East Analysis- Seta Foundation- (2014)
- Religious and Kurdish Problem Analyzes- (2014)
- Entrepreneurship Education- Izgören Academy- (2014)
- Psychological Energy Management- Yaşamartı Academy- (2014)
- Communication Skills Training- Yaşamartı Academy- (2014)
- Effective Speaking Training- Salih Nayman- (2016)
- Reconciler Training- Ankara Social Sciences University- (2019)

MOTHER TONGUE**OTHER LANGUAGES**

- Reading skills
- Writing skills
- Verbal skills

SOCIAL SKILLS**AND COMPETENCES**

Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.

ORGANISATIONAL SKILLS**AND COMPETENCES**

Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.

TECHNICAL SKILLS**AND COMPETENCES**

With computers, specific kinds of equipment, machinery, etc.

ARTISTIC SKILLS**AND COMPETENCES**

Music, writing, design, etc.

OTHER SKILLS**AND COMPETENCES**

Competences not mentioned above.

DRIVING LICENCE(S)**ADDITIONAL INFORMATION****ANNEXES****Turkish****English**

- | | | |
|---|--|---|
| Upper-Intermediate <input type="checkbox"/> | Intermediate <input checked="" type="checkbox"/> | Pre-Intermediate <input type="checkbox"/> |
| Upper-Intermediate <input type="checkbox"/> | Intermediate <input checked="" type="checkbox"/> | Pre-Intermediate <input type="checkbox"/> |
| Upper-Intermediate <input type="checkbox"/> | Intermediate <input checked="" type="checkbox"/> | Pre-Intermediate <input type="checkbox"/> |

- Basic Horse Riding Training

- Çankırı Karatekin University Young Kızılay Society Academic Counseling- (2018-2019)

- Microsoft Office Programs

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